

**Toronto Southeast Presbytery**  
**Joint Meeting of the Pastoral Relations and Ministry Support Team**  
**and the Congregational Health Team**  
**Minutes of the Meeting held on March 15, 2016**  
**at Sri Radha Krishna Temple - 4:00 p.m.**

**Co-Chairs:** John Joseph Mastandrea and Marg Walker

**Note taker:** Beth Moore

**Present:** Michael Cottrell, John Joseph Mastandrea, Beth Moore, Edith-Ann Shantz, Marg Walker, Anne Hepburn, Susanne VanderLugt

**Staff:** Anne Shirley Sutherland

**Regrets:** Larry Beech, Beverley Bennett.

**1. Call to Order and Prayer:**

Marg Walker and John Joseph Mastandrea called the meeting to order at 4:05 pm.

**2. Exit Interviews**

Marg Walker circulated a suggested outline for exit interviews, to be conducted by one representative of each Team. It was agreed that it would be used for a few interviews to see how it worked out and that changes can be made based on those experiences.

The question was asked “What would be done with the results of the interview?”. The structure of the interview was discussed and it was agreed that there should be opportunities to meet separately with the Minister and congregational representatives as part of the interview process. Exit interviews for Interim Ministers will be the responsibility of the Conference Settlement and Pastoral Relations Committee. It was noted that the CHT still needs to get feedback concerning the health of the congregation and that how this can occur needs to be discussed by Marg Walker with Toronto Conference.

Heather Powers – ESG – exit interview required. Anne Shirley will talk to Ian Manson about the arrangements for the exit interview. Results should be shared with the two Teams, Minister, and congregational representatives, who should decide if it is to be shared with the Board.

**3. Review of Grid** – Anne Shirley reviewed the grid and provided comments regarding issues and changes in various congregations.

At 5:00 pm the joint meeting was adjourned and the Teams convened separate meetings.

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John Joseph Mastandrea  
Co-Chair

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Marg Walker  
Co-Chair

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Beth Moore  
Secretary