

**Toronto Southeast Presbytery
Pastoral Relations and Ministry Support Team
Minutes of the Special Meeting held on May 23, 2018 at 6:00 p.m.
by Conference Call**

Chair: Diane Bennett-Jones

Note taker: Beth Moore

Present: Beverley Bennett, Larry Beech, Diane Bennett-Jones, Anne Hepburn, Warren McDougall, Beth Moore

Staff: Anne Shirley Sutherland

Regrets: Edith-Ann Shantz

1. Call to Order

Diane Bennett-Jones called the meeting to order at 6:00 pm. She opened the meeting with prayer.

2. Jubilee United Church – Part-Time (30 hours per week) Team Ministry – TC 425PD, 425 DFC, 425 MAP and 425 V

The Team was advised that Jubilee United Church wished to turn Anne Dionisio's appointment into a call and had submitted the necessary reports, position description and request for the declaration of a vacancy. The reports and position description were reviewed and discussed.

MOTION: Anne Hepburn / Beth Moore. Moved that the Jubilee position description for a 30 hour per week team ministry position be approved.

CARRIED.

MOTION: Warren McDougall / Anne Hepburn. Moved that the request for the declaration of a vacancy for a 30 hour per week team ministry position at Jubilee United Church commencing July 1, 2018 be approved and that, if necessary in the circumstances, the Conference Settlement and Pastoral Relations Committee be requested to appoint a liaison to assist the congregation.

CARRIED.

3. Rev. Cynthia Stretton – Change in VAM Appointment

The requests of Rev. Cynthia Stretton to terminate her VAM appointment at Fairlawn United Church and to approve her VAM appointment at Beach United Church (with the agreement of the Minister of Beach United Church) were received.

MOTION: Beth Moore/Anne Hepburn. Moved that the requests of Rev. Cynthia Stretton to be appointed as a voluntary associate minister at Beach United Church and to terminate her appointment as a voluntary associate minister at Fairlawn United Church, both effective immediately, be approved.

CARRIED.

4. **Updates – Pastoral Charges needing Pastoral Charge Supervisors and Presbytery Representatives at Meetings**

Pastoral Charge Supervisors were needed as follows:

- Dewi Sant UC starting July 1, 2018 when the appointment of Rev. Don Bell ends
- Hope United Church starting July 1, 2018 during Brian Stevens' internship

Presbytery appointed reps are needed to attend congregational meetings as follows:

- Dewi Sant United Church on June 3
- St. Matthews United Church on June 17.

It was agreed that Anne Shirley would ask the Congregational Health Team if one of their members could attend the June 3 meeting and that she would make some inquiries to try to find Presbyters willing to assist with the other matters so that we can deal with them at our next meeting on June 6, 2018. Anne Shirley provided some updates concerning other churches in the Presbytery.

5. **Next Meeting**

Wednesday, June 6, 2018 – Pot Luck Supper at 6:00 p.m. and Joint Meeting with Congregational Health Team at the Presbytery Office at 6:30 p.m.

There being no further business, at 6:25 p.m. the Chair declared the meeting adjourned and closed the meeting with prayer.

Diane Bennett-Jones, Chair

Beth Moore, Secretary