

**The Vision of Toronto Southeast Presbytery is
to enable and support good, faithful and healthy communities of faith
within our member Pastoral Charges
and to provide opportunities for cross-congregational initiatives
where individuals from Congregations with shared calls to specific ministries may work together.**

**Toronto Conference
Toronto Southeast Presbytery
Minutes of the Executive Meeting**

Date: June 12, 2018

Time: 4:00 pm – 7:15 pm

Place: Apps Room, 963 Pharmacy Avenue, Scarborough, Ontario.

Present:

Executive Members: Martha ter Kuile (Past-Chair), Sharon Aylsworth (Member-at-Large), Clyde Harris (Treasurer), Hannah Lee (Member-at-Large), Randy Naylor (Nominations), Lynella Reid-James (Member-at-large), Marg Walker (Secretary)

Regrets: Paul Hutchison (Chair)

Staff: Anne Shirley Sutherland, Ian Manson, Jean Ward

Guests: Douglas duCharme, Nick Walker

Quorum was achieved.

Opening, Acknowledgement of the Land, Constitution of the Court and Opening Prayer

Martha called the meeting to order at 4.00 pm.

Martha gave the acknowledgement to the land and constituted the Court. She welcomed everyone to the meeting, especially Jean Ward who is now a member of our staff.

She opened the meeting with a question “What makes a funeral beautiful?” Following shared thoughts about funerals, Martha offered a prayer.

Agenda Review

The agenda was reviewed.

Report from Staff

Anne Shirley, Ian and Jean shared their work.

Fall events. A program and flyer will be prepared for the plenary meeting.

September 15: an event to hear about best practices from the MAP experiences. Videos and other resources will be shared.

September 25, October 13, October 31 & November 29: four events for lay and clergy to encourage clusters. There will be an opportunity for a December gathering if needed. The themes for the cluster conversations are “How then shall we gather” and “How then shall we live?”

November 17 (tentative date): Congregational Day

The Roxborough program is progressing with 4 congregations. There are excellent coaches and the reports are enthusiastic.

Malvern Emmanuel: TUCC has informed the Board and Trustees of Malvern Emmanuel United Church that after Council's (TUCC) discernment of its proper stewardship of the 25 Sewells Avenue property, a final decision was reached and Council's property at 25 Sewell's Rd will be sold. Several meetings have been held and Anne Shirley will chair a meeting with Malvern Emmanuel & TUCC on June 13. Presbytery will support the congregation as they look for another location.

Property Strategy project: There is PTCC funding for this project which is coordinated by a sub-group from Mission Strategy and Finance and Property. The project is being re-shaped to be more useful to the wider church. This a gift TSP will carry into the region.

West Ellesmere has informed the presbytery that they will close.

MOTION: Clyde Harris / Hannah Lee THAT Nick Walker, Randy Naylor and Ian Manson be named as the Pastoral Charge Task Group to work with West Ellesmere United Church as they close.

CARRIED.

MOTION: Sharon Aylsworth / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery notify Toronto Conference THAT West Ellesmere United Church will have their last service on Sunday, August 26 at 10 am and THAT the property will be turned over to Toronto Conference on Friday October 19, 2018.

CARRIED.

New Ministries: Toronto Southeast Presbytery has invested in new ministries initiatives. Some have worked and some have not, but there are important learnings from our work which should be carried forward to the Region. There is a need to celebrate these new ministries. Anne Shirley will prepare a report for the September executive meeting.

Anne Shirley shared a concern from the PTCC Review Task Group about evaluations and how that affects on-going funding. It was noted that Lawrence Park has changed their focus substantially, but no one has asked questions. Anne Shirley will explore how to set up an evaluative process for the future, including exploring what other presbyteries are doing.

Mission and Outreach

The Mission and Outreach Team received a request from Lake Scugog to help fund needed renovations to the camper washroom block, a building that is in dire need of repairs. The exterior brick wall will remain, but the inside will be entirely renovated. A new floor will be poured, new bathroom stalls and showers installed, new fixtures added, and most importantly ventilation will be built in. In addition, a new hot water heater and solar panels, and low flush toilets will be installed to be environmentally conscious and to save funds in the years to come.

The Mission and Outreach Team reviewed the request and have resources available in the Net Review Fund.

MOTION: Marg Walker / Clyde Harris THAT the executive of Toronto Southeast Presbytery, on the recommendation of the Mission and Outreach Team recommend to the plenary that \$20,000. from the PTCC Net Revenue Fund be granted in 2018 to Camp Scugog to assist them with the costs of needed renovations to the camper washroom block this year.

CARRIED

PTCC Grant Requests

Nick Walker and Douglas duCharme of the PTCC Grant Review Task Group noted that at this time funds are available in the 5% grant category which is a flexible grant. There are also funds available in the Net Revenue category which is used by Mission and Outreach to support outreach ministries.

A team of mentors, who are skilled & experienced in grant application work, was established which has been a useful step in helping applicants work on grants. Their role is to look at applications, but they do not have or request background information. The applications from ESG, Fairlawn, Parkwoods, East End and Glebe Road received support from the mentor group.

The PTCC Review Task Group recommended to the executive 5 - 5% grant applications, 1- 10% grant and 4 – 20% grant applications and recommended that 2 – 20% grant applications be deferred to the fall.

There was considerable discussion about the grant requests for PTCC funding which had been received and reviewed by the PTCC Review Task Group.

In the discussion, several things became evident.

- There are limited financial resources for making grants in 2018.

- Several grant applications have been deferred to decision until September because the money would not be required until later in the year and need to be considered.
- Mission and Outreach has requested consideration for legacy funding to several outreach ministries which have been supported over many years.
- Presbytery is allowed to use only 35% of the capital in the TSP fund for grants in any year.
- Several of the grants are multi-year grants. PTCC funds have not been topped up for several years, although Glen Ayr in our presbytery has been sold by the Conference.
- There is not a procedure in place to evaluate multi-year funding. The executive asked staff to prepare a clearer plan about benchmarks and approval mechanisms for continued funding. This will be important as we move into the new region.
- It is anticipated / hoped that over the summer months, the discussions at the June 15 to 17 Financial meeting and the work of the Transition Commission will provide a clearer picture of the financial future.

In order to enable the executive to make informed decisions for the work of the whole presbytery, the executive made the decision to not approve or recommend any of the 20% grant applications received, but to defer these to September.

The executive realizes that this will be a disappointment to East End, ESG, Fairlawn, Glebe Road, Parkwoods and Toronto Southeast Presbytery. However, the grant requests will be included in the September discussions.

In addition, the executive determined that the final date for any applications for PTCC grants will be August 17, 2018 for consideration in September. No further grant applications will be accepted in 2018.

Martha was asked to present the information about the PTCC grants at the plenary meeting.

MOTION: Clyde Harris / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery receive with thanks the report of the PTCC Review Task group and THAT the executive approve and recommend the 5% and 10% grant requests to the plenary and THAT decisions on the 20% applications be deferred until September and THAT the final application date for all applications will be August 17, 2018.

CARRIED.

The executive will review all applications received by the August 17 deadline. PTCC and/or the PTCC Review Task Group will be asked to provide information about the total funds available in 2018 and the following years prior to the September meeting.

The executive will ensure that information about the closing date for applications for PTCC and other funds will be communicated widely, at the plenary, in notices to congregations, presbyters, on the website and in the Bundles.

The secretary will contact the Executive Secretary to express our concern that funds have not been forwarded to PTCC recently.

PTCC Grant Applications to May 30, 2018 with Task Group Recommendations:

a) Bathurst United Church, Up to 5% of Capital Grant Application (\$26,000)

The executive reviewed the Bathurst United Church request for funding to increase the new minister's time from ½ time to ¾ time for one year to help with the Consultant's study of the church's future and other duties.

MOTION: Clyde Harris / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery approve the recommendation of the PTCC Grant Review Task Group and recommend to the plenary meeting on June 19, 2018 THAT the \$26,000 Up to 5% of Capital grant application by Bathurst United Church for funding of an additional ¼ time of their new minister be approved for one year in the amount of \$26,000 to be paid in 2018 and 2019.

CARRIED.

b) The Donway Covenant United Church, Up to 5% of Capital Grant Application (\$8,000)

The executive reviewed the \$8,000 grant application for funding of Phase 1 of a program at the church involving different modules related to offering spiritual resources and a radically different form of pastoral care than churches traditionally offer, through exercises and experiences that enable people to age well socially, psychologically and spiritually.

MOTION: Clyde Harris / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery approve the recommendation of the PTCC Grant Review Task Group and recommend to the plenary meeting on June 19, 2018 THAT the \$8,000 Up to 5% of Capital grant application by The Donway Covenant United Church for funding of a spiritual resources program in modules to foster people to age well be approved in the amount of \$8,000 to be paid in 2018.

CARRIED.

c) Tamil United Church Mission, Up to 5% of Capital Grant Application (\$18,000)

The Executive reviewed the \$18,000 Tamil United Church Mission application for funding in 2018 for an additional 10 hours per week for the minister, Rev. Christy Kumar Thangarajah (Kumar).

MOTION: Clyde Harris / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery approve the recommendation of the PTCC Grant Review Task Group and recommend to the plenary meeting on June 19, 2018 THAT the \$18,000 Up to 5% of Capital grant application by Tamil United Church Mission for funding of an additional 10 hours a week for the minister Rev. Kumar be approved in the amount of \$18,000, and to be paid in 2018.

CARRIED.

d) West Hill United Church, Up to 5% of Capital Grant Application (\$11,266)

The Executive reviewed the \$11,266 West Hill United Church application for funding of the costs of engaging a professional services firm, Eco-Ethnomics to undertake Phase 2 of the study at the Church and implementation of engagement with one or more existing or start-up social enterprises that are seeking to establish or grow an east-Scarborough location.

MOTION: Clyde Harris / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery approve the recommendation of the PTCC Grant Review Task Group and recommend to the plenary meeting on June 19, 2018 THAT the \$11,266 Up to 5% of Capital grant application by West Hill United Church for funding of the costs of engaging a professional services firm, Eco-Ethnomics to undertake Phase 2 of the study and implementation of engagement with one or more existing or start-up social enterprises that are seeking to establish or grow an east-Scarborough location be approved in the amount of \$11,266, to be paid in 2018 after receipt of a report outlining the results of the Phase 1 work by Eco-Ethnomics.

CARRIED.

e) Toronto Southeast Presbytery, Up to 5% of Capital Grant Application (\$10,123)

MOTION: Clyde Harris / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery approve the recommendation of the PTCC Grant Review Task Group and recommend to the plenary meeting on June 19, 2018 THAT a \$10,123 Up to 5% of Capital grant be made payable to Toronto Conference as the TSE Presbytery share of the 2018 Mission Support grant shortfall for Indigenous Ministries.

CARRIED.

f) Knob Hill United Church, Up to 10% of Capital Grant Application (\$48,819)

The Executive reviewed the \$48,819 Knob Hill United Church application for funding of an enhanced Youth Basketball Ministry, including gym floor and lighting improvements, additional minister's staff time, coaching time, equipment, and other ancillary costs of the program.

MOTION: Clyde Harris / Lynella Reid-James THAT the executive of Toronto Southeast Presbytery approve the recommendation of the PTCC Grant Review Task Group and recommend to the plenary meeting on June 19, 2018 THAT the \$48,819 Up to 10% of Capital grant application by Knob Hill United Church for funding of an enhanced Youth Basketball Ministry at the

church including gym floor and lighting improvements, additional minister's staff time, coaching time, equipment, and other ancillary costs of the program be approved in the amount of \$48,818 to be paid as follows: \$29,700 in late 2018, \$9,700 in 2019 and \$9,400 in 2020.

CARRIED.

After careful consideration and discussion, the executive deferred action on the following 20% Capital Grant Applications to September.

1) Eglinton St. George's United Church Up to 20% of Capital Grant Application (\$355,000)

The Executive reviewed the \$355,000 Eglinton St. George's United Church (ESG) grant application for funding staffing (Marketing and Communications Lead for 3 years) and other costs related to research, marketing, programming and specialized consulting services to implement a three-year project within the community named "Project Flourish" to bring more people to the church where they can enhance their spiritual well-being, on Sundays and at other times during the week.

The Task Group recommended:

That the \$355,000 Up to 20% of Capital grant application by Eglinton St. George's United Church (ESG) for funding of a staff person for 3 years (Marketing and Communications Lead) and other related costs for the church's "Project Flourish" and outreach and marketing program to engage people in the community with activities at ESG to enhance spiritual well-being, on Sunday's as well at other times during the week, be approved in the amount of \$266,250 (75% of the requested grant), to be paid as follows: 2018- \$50,625, 2019 - \$110,625 and 2020 - \$105,000.

The executive deferred this application until September.

2) Fairlawn Avenue United Church Up to 20% of Capital Grant Application (\$303,715)

The Executive reviewed the \$303,715 Fairlawn Avenue United Church grant application for funding for staffing and other research, marketing and program costs over three years to expand the definition of "congregation" at Fairlawn Avenue UC and to have a broader base of members comprised of traditional congregants, people from the neighbourhood and the community, a primary purpose of the grant application. It was noted that Fairlawn Avenue will continue to invest \$100,000 per year into the program.

The Task Group recommended:

That the \$303,715 Up to 20% of Capital grant application by Fairlawn Avenue United Church for funding of staffing and other research, marketing and program costs over three years to expand the definition of "congregation" at Fairlawn Avenue UC to have a broader base of members comprised of traditional congregants, people from the neighbourhood and the community be approved in the amount of \$303,715, to paid as follows: 2018- \$92,000, 2019 - \$146,395 and 2020 - \$65,320.

The executive deferred this application until September.

3) Toronto South East Presbytery Up to 20% of Capital Grant Application (\$200,000)

The Executive reviewed the \$200,000 Toronto Southeast Presbytery grant application to partially fund with Toronto United Church Council (\$200,000 share) a new and innovative "Ministry Training Program for the United Church of Canada". This Missional Training initiative is to provide the training and resources that will equip lay and ordained leaders of congregations to become missional in outlook and practice. The objective is to develop a 5-year pilot training program with this grant providing partial funding for 3 years, for a "New Innovative Ministry" to train and support leaders in their development of bold new ways of envisioning the church in our context. This will be done by developing a two part training program through training modules and coaching and developing evaluation principles and resources for practitioners and funders.

The Task Group recommended:

That the \$200,000 Up to 20% of Capital grant application by Toronto Southeast Presbytery for partial funding with Toronto United Church Council of a new and innovative "Ministry Training Program for the United Church of Canada", a missional training initiative to provide the training and resources that will equip lay and ordained leaders of congregations to become missional in outlook and practice over three years, be approved in the amount of \$200,000, to paid as follows: 2018- \$24,100, 2019 - \$79,900 and 2020 - \$96,000.

The executive deferred this application until September.

4) Glebe Road United Church Up to 20% of Capital Grant Application (\$300,000)

The Executive reviewed the \$300,000 Glebe Road United Church grant application to fund Café 'X', an initiative with youth as its centre, a youth-outreach program sponsored by the church functioning as a café and juice bar located in a storefront location on Yonge Street near Eglinton Avenue. The café will be professionally managed by an outside experienced restaurateur with youth taking on leadership in the operation in a youth-to-youth relationship. Also provided will be creative outlet programs such as music, visual arts, creative writing and restorative exercise, as tools in cultivating emotional resilience through authentic community engagement, while offering services that nourish the mind, body and spirit.

The Task Group recommended:

That the \$300,000 Up to 20% of Capital grant application by Glebe Road United Church for funding the Café 'X' initiative, a youth-outreach program sponsored by the church functioning as a café and juice bar located in a storefront location on Yonge Street near Eglinton Avenue, professionally managed by an outside experienced restaurateur with youth taking on leadership in the operation in a youth-to-youth relationship; also providing creative outlet programs such as music, visual arts, creative writing and restorative exercise, as tools in cultivating emotional resilience through authentic community engagement, while offering services that nourish the mind, body and spirit, be approved in the amount of \$225,000 (75% of the requested grant), to paid as follows: 2018- \$200,000, and 2019 - \$25,000.

The executive deferred this application until September.

5) East End United Church Up to 20% of Capital Grant Application (\$220,000)

The executive reviewed the \$220,000 East End United capital grant application for funding of 50% of the costs to hire a Community-Focused Minister to focus on the neighbourhoods around the church; developing and participating in relational, spiritual, and service-based initiatives created for and with people who are not connecting with traditional church; creating new bridges between the church and the neighbourhood whereby they can find effective ways to serve and find safe ways to experience and explore the love, peace and justice Jesus offers - \$220,000, paid over three years.

The Task Group has deferred consideration of this grant application to September 2018 to consider all aspects of the merger/amalgamation taking place on June 30, 2018 to form East End United Church.

The executive agreed with the Task Group decision.

6) Parkwoods United Church Up to 20% of Capital Grant Application (\$284,000)

The executive reviewed the \$284,000 Parkwoods United Church grant application for funding of the costs for a three year period of a Minister of Outreach-Evangelism and Community Service with skills in evangelism and community service to help the church develop relationships with its neighbours and strengthen its presence in the Community. The application also includes other necessary costs of promotion advertising, computer software and hardware, plus on-site hosting expenses - \$284,000, paid over three years.

The Task Group deferred consideration of this grant application to September 2018 to consider all aspects of the Plan of Disposition of Assets from the sale of St. John's United Church that will be presented for approval to the Presbytery Finance & Property on June 11, 2018.

The executive agreed with the Task Group decision.

Tamil United Church Mission, TSP Fund Grant Application (\$150,000) - Deferred

The Task Group reviewed the \$150,000 Tamil United Church Mission grant application.

The Task Group deferred the application to its September 2018 meeting as the funds are payable at \$50,000 per year starting in 2019 and continuing to 2021.

The executive agreed with the decision of the PTCC Group Task Group to defer the application of the Tamil Mission.

Mission and Outreach Legacy Funding Proposal

Sharon and Marg were asked to report about the request of Mission and Outreach for legacy funding of some of the Outreach Ministries which have been supported over many years. Nick Walker provided information about possible sources for the request.

Knowing that there will be Net Revenue funds available from PTCC for 2019, Mission and Outreach is encouraged to use all of these funds and the money available from the St. Enoch's fund in preparing grant requests for the fall.

Mission Support funding will be available this fall. The executive received the following from Rose Cambourne. The 2019 mission support applications will be sent out to the applicants in June and returned to Rose as per usual. However, then Rose will send these applications to the new regions who will be the group that decides upon the allocations. The Transition Commissions will be asking the existing presbyteries for their comments/recommendations so there will not be a Conference consultation this fall.

The executive requested that Sharon and Marg with assistance from Nick prepare a proposal for the September executive about the legacy funding.

It is important that the executive convey to the Transition Commission the importance of support to outreach ministries within the current presbytery.

The Executive should meet with TUCC re: the future use / distribution of the funds from the St. Enoch's Fund. This meeting could include members of M&O. The executive also needs to discuss the Major Capital Fund with TUCC.

Sharon shared the discussion at Toronto Conference executive with respect to her concern that as we go forward into the new Regions, it will be important to ensure that there is sufficient funding to support existing and new ministries in the Toronto area.

Transition Commission & Finance Discussions

Throughout the meeting, comments were gathered to share with the Transition Commission members who will meet for the first time on Friday, June 22.

Finance and Treasurer's Report

MOTION: Clyde Harris / Randy Naylor that the Executive of Toronto Southeast Presbytery receive the financial report to May 30, 2018 and forward to the plenary

CARRIED.

Finance and Property received the plan of disposition from Victoria Park United Church which held their final service on April 15 and will be closing on June 30, 2018.

MOTION: Clyde Harris / Hannah Lee THAT the executive of Toronto Southeast Presbytery affirm the recommendation of Finance and Property regarding the Plan of Disposition of Victoria Park and that the secretary forward the Plan of Disposition to Toronto Conference.

CARRIED.

Nominations

Marg Walker has resigned as Chair of Congregational Health in order to concentrate on the work of the Transition Commission. Congregational Health has been meeting with the Pastoral Relations and Ministry Support Team. Anne Hepburn has been a member of both teams; Susanne VanderLugt agreed to continue with the PRMS team.

The presbytery must have a **MOTION** to approve the extension of the terms of the members of the executive, presbytery teams and conference committees to December 31, 2018.

MOTION: Randy Naylor / Lynella Reid-James THAT the executive recommend to the plenary THAT the terms of the members of the executive, presbytery teams and conference committees be extended to December 31, 2018.

CARRIED.

Correspondence

	Date		
1.	May 15	D Allen emails & info re: transition	FYI
2.	May 1	TUCC letter re: Hope mortgage renewal	FYI
3.	May 22	Finance & Property email to Hope approving the request to renew the mortgage	FYI
4.	May 10	Letter from Chris Levan withdrawing as a Moderator candidate	Forwarded to TC & GC
5.	May 11	TC request for presenters of proposals at AGM	FYI Wendy organized
6.	May 16	Closing of West Ellesmere	Anne Shirley to set up a PTCG
7.	May 16	N Walker re: TSE financial assets	Finance discussion
8.	May 18	PTCC – TSE grants approved by PTCC Board – April 25	FYI
9.	May 21	PTCC Memo to Treasurers & 3 emails with info re: Net Revenue Balance & Fund balances (3 items)	Interest Inf-come info sent to M&O
10.	May 28	3 documents from JGI TPS & SW Social Justice Committee Proposal for Region 10; Theology of Mission Paper; Justice Networks Paper	To be forwarded to Region 10 Transition Commissioners
11.	May 28	M&O Lake Scugog – 2 documents	MOTION
12.	June 4	MS Narrative Budget	FYI
13.	June 4	MS TSE contribution	FYI
14.	June 7	TUCC letter to Malvern & Malvern background info re: 25 Sewells Rd.	FYI
15.	June 7	Announcement of New Principal of Emmanuel College	FYI & plenary announcements

MOTION: Marg Walker / Sharon Aylsworth THAT the correspondence be accepted and actions taken as noted.

CARRIED.

Other Business

The executive did not have time to consider dates for the September, October, November and December executive meetings.

Approval of Minutes of May 9, 2018 Executive meeting

MOTION: Marg Walker / Lynella Reid-James that the minutes of the May 9, 2018 Executive meeting be approved as presented.

CARRIED.

Adjournment

There being no further business, the Chair declared the meeting adjourned at 7:15 pm and closed with prayer.

Rev. Dr. Martha ter Kuile
Chair: Toronto Southeast Presbytery

Margaret Walker
Secretary: Toronto Southeast Presbytery

June Plenary

- 7 pm Worship & Order of the Day
- Peter will speak at TSE & then go to South West
- Info re: message going forward: Opportunity to share
- Transition / clustering

- 8 pm Business
- PROK: Dan Benson 20 minutes
- Stewardship: Karen Seunarine: 15 minutes
- PTCC grants

2018 meetings

Executive meetings: dates to be confirmed

Plenary meetings:

September 18, 2018 Presbytery Offices

November 20, 2018 Final meeting at the presbytery office