

**The Vision of Toronto Southeast Presbytery is  
to enable and support good, faithful and healthy communities of faith  
within our member Pastoral Charges  
and to provide opportunities for cross-congregational initiatives  
where individuals from Congregations with shared calls to specific ministries may work together.**

**Toronto Conference  
Toronto Southeast Presbytery  
Minutes of the Executive Meeting**

**Date:** September 10, 2018

**Time:** 7:00 pm – 9:00 pm

**Place:** Apps Room, 963 Pharmacy Avenue, Scarborough, Ontario.

**Present:**

**Executive Members:** Paul Hutchison (Chair), Martha ter Kuile (Past-Chair), Clyde Harris (Treasurer), Hannah Lee (Member-at-Large), Randy Naylor (Nominations), Lynella Reid-James (Member-at-large), Marg Walker (Secretary)

**Regrets:** Sharon Aylsworth (Member-at-Large)

**Staff:** Anne Shirley Sutherland

**Team Chairs:** Douglas duCharme, Nick Walker

Quorum was achieved.

Paul welcomed everyone to the meeting at 7:00 pm and asked everyone what they did which was new during the summer.

**Constitution of the Court, Acknowledgement of the Land, and Opening Prayer**

Paul called the meeting to order, constituted the Court, Acknowledged the Land and offered an opening prayer.

**Agenda**

The agenda was reviewed and no changes were made.

**Staff report**

Anne Shirley reported that the staff is continuing to offer support to congregations. Jean Ward has organized cluster opportunities and other workshops.

She reported that there continues to be pastoral relations work and changes in the congregations. There is a shortage of ministers for congregations who are in need or are looking for new ministers at this time.

**PTCC grant requests PTCC Grant Review Task Group**

The executive received the report of the PTCC Grant Review Task Group. Douglas duCharme and Nick Walker were available to answer questions.

The Chair thanked the members of the Grant Review Task Group: Susanne VanderLugt, John Suk, Douglas duCharme and Nick Walker for the work of reviewing and recommending to the executive.

The PTCC Grant Review Task Group met at the Presbytery Office on September 4, 2018 to review and make recommendations to the Presbytery Executive on the PTCC grant applications and other grant applications received up to August 17, 2018, as requested by the Presbytery in June at the plenary meeting. All the PTCC and Presbytery grants were presented in the style of the new Presbytery grant application form. The "five Mission priorities identified in the 2014 Presbytery Mission Strategy framework" were used to evaluate the grant application:

a) *Equipping new forms of leadership*

- b) *Assisting congregations and communities of faith to take steps to transform their mission and ministry*
- c) *Fostering collaboration between congregations/mission units, their surrounding neighborhoods, and other faith communities to develop new community partnerships*
- d) *Creating new forms of urban ministry*
- e) *Providing support for collaborative work between/among congregations for shared ministry.*

The Task Group, by consensus, used “additional evaluation criteria” and suggestions that are very pertinent to their work in assessing the grant applications. The suggestions included:

- Inclusion of established and measurable “benchmarks”,
- A review of demographics and other community analytics to support the application, and
- A clearly defined plan of the sustainability for the project, the Mission or the Community of Faith.

The Toronto Southeast Presbytery Executive on August 21, 2018 suggested criteria to be used in evaluating these last PTCC capital Grants as received up to August 17, 2018. The executive asked the Task Group to

- Keep the recommendations within the funds available,
- Consider all of the requests received,
- As has been the practice, consider each request on its own merit,
- Consider if there are areas for co-funding or different sources for some requests, including the use of the Toronto Conference New Ministries Development and Leadership Fund, and
- Offer support to organizations to develop alternate proposals.

The Review Task Group prepared the recommendations based on the amount of money available.

After reviewing the comments and recommendations of the Task Group, the executive considered each request and the recommendations. The secretary will contact the congregations regarding the recommendations of the executive to plenary.

#### **Up to 5% of Capital PTCC Grants**

The 5% capital grant requests fit within the money available.

- a) **Knox United Church, Agincourt** Up to 5% of Capital Grant Application (\$27,321) for further funding in 2019 and 2020 of seniors programming carried out by the Minister of Visitation and Seniors Programs. A PTCC grant was made for one year of this program and paid in 2018.

**MOTION:** Hannah Lee / Clyde Harris That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$27,321 Up to 5% of Capital grant application by Knox United Church, Agincourt for continuation of funding of seniors programming (6 hours a week additional plus expenses for the program) carried out by the Minister of Visitation and Seniors Programs be approved in the amount of \$27,321 to be paid as follows: \$13,525 in 2019 and \$13,796 in 2020

**CARRIED.**

Lynella Reid-James and Marg Walker abstained from voting.

- b) **The Donway Covenant United Church**, Up to 5% of Capital Grant Application (\$16,300) funding of Phase 1 of a program at the church involving different new modules related to offering spiritual resources and a radically different form of pastoral care than churches traditionally offer, through exercises and experiences that enable people to age well socially, psychologically and spiritually. This work follows on the “pilot project” carried out in 2018 and funded by a PTCC grant.

**MOTION:** Clyde Harris / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$16,300 Up to 5% of Capital grant application by The Donway Covenant United Church for funding of a Phase 1 spiritual resources program in new modules to foster people to age well; following the successful pilot project in 2018, be approved in the amount of \$16,300 to be paid in 2018. **CARRIED.**

- c) **Kingston Road United Church**, Up to 5% of Capital Grant Application (\$37,000) for funding of the costs of finding partners and revenues for a proposed Community Hub by hiring a part-time grant writer/fundraiser and Community Partnership Builder (\$32,000); and engaging in the community hub process by adding a small employment component to their Community Lunch Program (\$5,000).

**MOTION:** Randy Naylor / Martha ter Kuile That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$37,000 Up to 5% of Capital grant application by Kingston Road United Church for funding of the costs of a part-time grant writer/fundraiser and Community Partnership Builder (\$32,000), and hiring staff for their Community Lunch Program (\$5,000) be approved in the amount of \$37,000 to be paid as follows: \$13,000 in 2018 and \$24,000 in 2019.

**CARRIED.**

**Up to 10% of Capital PTCC Grants:**

- a) **West Hill United Church**, Up to 10% of Capital Grant Application (\$57,302) for funding of the costs of: addition of air-conditioning units (\$9,300) and replacement of three furnaces (\$14,000); and the consulting costs of Eco-Ethnomics to conduct in Phase 1, comprehensive community engagement and market research to understand best practices in Community Hub development, strategic vision and comprehensive understanding of the needs of the community (\$34,002).

The executive agreed with the recommendation of the Task Group that the costs of the addition of air-conditioning units (\$9,300) and replacement of three furnaces (\$14,000), in total \$23,300, routine maintenance items at a church, not be approved and that West Hill United Church be encouraged to seek other funding sources for the shortfall in their grant request.

**MOTION:** Clyde Harris / Martha ter Kuile That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$34,002 Up to 10% of Capital grant application by West Hill United Church for the consulting costs of Eco-Ethnomics to conduct in Phase 1, comprehensive community engagement and market research to understand best practices in Community Hub development, strategic vision and comprehensive understanding of the needs of the community (\$34,002) be approved in the amount of \$27,200 (80% of the requested grant amount) to be paid as follows: \$27,200 in 2019.

**CARRIED.**

- b) **Hope United Church**, Up to 10% of Capital Grant Application (\$90,000) for funding of the costs of a new ministry initiative at Main and Danforth to continue to develop the missional work that has been established by a pilot project in 2015, and two years (2017 – 2018) of weekly/monthly program of activities /events/ worship services/ and youth camps such as Messy Church, Music @ 12:15, Jazz vespers, Yoga Classes, Praise & Gospel Worship Service, Praise & Gospel Café, Summer Camp and Youth Adventure days. Funding of \$30,000/year for 3 years would be used for promotional materials, administration, program costs and staffing costs (part of the existing Minister's costs). Co-funding from outside organizations has been identified at an increasing level over the three years, from 38% in year 1 to 44% in Year 2 and 52% in year 3.

**MOTION:** Randy Naylor / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$90,000 Up to 10% of Capital grant application by Hope United Church for funding of the costs of a new ministry initiative at Main and Danforth to continue to develop the missional work that has been established by a pilot project in 2015, and two years (2017 – 2018) of weekly/monthly program of activities such as Messy Church, Music @ 12:15, Jazz vespers, Yoga Classes, Praise & Gospel Worship Service, Praise & Gospel Café, Summer Camp and Youth Adventure days with funding of \$30,000/year for 3 years to be used for promotional materials, administration, program costs and staffing costs (part of the existing Minister's costs) be approved in the amount of \$90,000 to be paid as follows: \$30,000 in 2019, \$30,000 in 2020 and \$30,000 in 2021.

**CARRIED.**

**Up to 20% of Capital PTCC Grants:**

The Task Group considered the 20% grants in light of the limited financial resources available from PTCC and reduced some of the amounts to reflect the contribution from the congregations. The executive agreed with the recommendations of the Task Group.

- a) **Eglinton St. George's United Church** Up to 20% of Capital Grant Application (\$355,000) for funding staffing (Marketing and Communications Lead for 3 years) and other costs related to research, marketing, programming and specialized consulting services to implement a three-year project within the community named "Project Flourish" to bring more people to the church where they can enhance their spiritual well-being, on Sundays and at other times during the week.

**MOTION:** Hannah Lee / Marg Walker That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$355,000 Up to 20% of Capital grant application by Eglinton St. George's United Church (ESG) for funding of a staff person for 3 years (Marketing and Communications Lead) and other related costs for the church's "Project Flourish" and outreach and marketing program to engage people in the community with activities at ESG to enhance spiritual well-being, on Sunday's as well at other times during the week, be approved in the amount of \$266,250 (75% of the requested grant), to be paid as follows: \$50,625 in 2018, \$110,625 in 2019, and \$105,000 in 2020.

**CARRIED.**

Martha ter Kuile abstained. The Chair does not vote

- b) **Fairlawn Avenue United Church** Up to 20% of Capital Grant Application (\$303,715) for funding for staffing and other research, marketing and program costs over three years to expand the definition of "congregation" at Fairlawn Avenue UC and to have a broader base of members comprised of traditional congregants, people from the neighbourhood and the community, a primary purpose of the grant application. It was noted that Fairlawn Avenue will continue to invest \$100,000 per year into the program.

**MOTION:** Marg Walker / Hannah Lee That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$303,715 Up to 20% of Capital grant application by Fairlawn Avenue United Church for funding of staffing and other research, marketing and program costs over three years to expand the definition of "congregation" at Fairlawn Avenue UC to have a broader base of members comprised of traditional congregants, people from the neighbourhood and the community be approved in the amount of \$303,715, to be paid as follows: \$120,000 in 2018, \$100,395 in 2019 and \$83,320 in 2020.

**CARRIED.**

Martha ter Kuile abstained

- c) **Toronto Southeast Presbytery** Up to 20% of Capital Grant Application (\$200,000) to partially fund with Toronto United Church Council (\$200,000 share) a new and innovative "Ministry Training Program for the United Church of Canada". This Missional Training initiative is to provide the training and resources that will equip lay and ordained leaders of congregations to become missional in outlook and practice. The objective is to develop a 5-year pilot training program with this grant providing partial funding for 3 years, for a "New Innovative Ministry" to train and support leaders in their development of bold new ways of envisioning the church in our context. This will be done by developing a two part training program through training modules and coaching and developing evaluation principles and resources for practitioners and funders.

**MOTION:** Martha ter Kuile / Marg Walker That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$200,000 Up to 20% of Capital grant application by Toronto Southeast Presbytery for partial funding with Toronto United Church Council of a new and innovative "Ministry Training Program for the United Church of Canada",

a missional training initiative to provide the training and resources that will equip lay and ordained leaders of congregations to become missional in outlook and practice over three years, be approved in the amount of \$200,000, to paid over three (3) years as follows: \$24,100 in 2018, \$54,000 in 2019 and \$121,900 in 2020.

**CARRIED.**

- d) **Glebe Road United Church** Up to 20% of Capital Grant Application (\$300,000) to fund Café 'X', an initiative with youth as its centre, a youth-outreach program sponsored by the church functioning as a café and juice bar located in a storefront location on Yonge Street near Eglinton Avenue. The café will be professionally managed by an outside experienced restaurateur with youth taking on leadership in the operation in a youth-to-youth relationship. Also provided will be creative outlet programs such as music, visual arts, creative writing and restorative exercise, as tools in cultivating emotional resilience through authentic community engagement, while offering services that nourish the mind, body and spirit.

The executive was excited to learn that Glebe Road began the project during the summer. As well., Glebe Road is working with the German Church, facilitated by Jean Ward, toward a new relationship.

**MOTION:** Randy Naylor / Hannah Lee That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$300,000 Up to 20% of Capital grant application by Glebe Road United Church for funding the Café 'X' initiative, a youth-outreach program sponsored by the church functioning as a café and juice bar located in a storefront location on Yonge Street near Eglinton Avenue, professionally managed by an outside experienced restaurateur with youth taking on leadership in the operation in a youth-to-youth relationship; also providing creative outlet programs such as music, visual arts, creative writing and restorative exercise, as tools in cultivating emotional resilience through authentic community engagement, while offering services that nourish the mind, body and spirit, be approved in the amount of \$225,000 (75% of the requested grant), to paid as follows: \$200,000 in 2018, and \$25,000 in 2019 -.

**CARRIED.**

- e) **Parkwoods United Church** Up to 20% of Capital Grant Application (\$284,000) for funding of the costs for a three year period of a Minister of Outreach-Evangelism and Community Service with skills in evangelism and community service to help the church develop relationships with its neighbours and strengthen its presence in the Community, three years at \$88,000/ year. The application also includes other necessary costs of promotion, advertising, computer software and hardware, plus on-site hosting expenses and a training budget of \$20,000 in year one. - \$284,000, paid over three years.

The executive agreed with the task group recommended that the first year funds (\$81,000 at 75% of the requested grant of \$108,000, to demonstrate co-funding) be released and that these funds might be used, in part, to sharpen the proposal and engage in research about programming that will fit the neighborhood.

It is also recommended that this sharpened proposal be sent to Region 10 in 2019, requesting future years funding. The specific suggestions will be forwarded to Parkwoods.

**MOTION:** Clyde Harris / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$284,000 Up to 20% of Capital grant application by Parkwoods United Church for funding of a Minister of Outreach Evangelism and Community Service for 3 years and other related costs to help Parkwoods United Church develop relationship with its neighbours and strengthen its presence in the community be approved for one year's funding in the amount of \$81,000 (75% of the requested grant of \$108,000), to be paid in 2019; and that the applicant be encouraged to do more research in 2019 and present a revised proposal to Region 10 in 2019.

**CARRIED.**

Randy Naylor abstained

### **Two PTCC Capital Grant Applications Recommended to be 2019 applications to Region 10**

- a) **East End United Church** Up to 20% of Capital Grant Application (\$220,000) for funding of 50% of the costs to hire a Community-Focused Minister to focus on the neighbourhoods around the church; developing and participating in relational, spiritual, and service-based initiatives created for and with people who are not connecting with traditional church; creating new bridges between the church and the neighbourhood whereby they can find effective ways to serve and find safe ways to experience and explore the love, peace and justice Jesus offers - \$220,000, paid over three years. East End United will contribute the balance of the funds required for the project - \$220,000, paid over three years.

The executive agreed with the recommendation of the Task Group that given the limited financial resources of the Presbytery in making PTCC grants in 2018, that East End United be encouraged to apply for a PTCC Capital Grant from Region 10 during 2019 for this project.

**MOTION:** Marg Walker / Hannah Lee That the executive of Toronto Southeast Presbytery approves the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that East End United be encouraged to apply for a PTCC Capital Grant from Region 10 during 2019 for this project.

**CARRIED.**

- b) **Bathurst United Church** Up to 20% of Capital Grant Application (\$400,000) to be paid over five (5) years to enable the church to hire a full-time minister (currently half-time) to engage with the congregation in its two phase plan.

At the March 30 plenary meeting of the Presbytery, a grant of \$50,000 was approved to fund the evaluation of the long term plan at Bathurst UC.

The executive agreed with the recommendation of the PTCC Grant Review Task Group that the application be sent back to Bathurst United Church for their re-consideration and submission to Region 10 in 2019 or thereafter when the consultant's report has been presented and the viability and sustainability of the new ministry has been examined and confirmed by an approving body within Region 10. The executive will not forward the application to the plenary meeting on September 18, 2018.

### **Toronto Southeast Presbytery Major Capital Fund (TSE Fund) Grant Application to August 17, 2018**

The goal of this application is to make this model of ministry self-sustaining over time, and to make the necessary adaptations as the Tamil community changes and develops as future generations become more settled or born in Canada. The three year plans outline strategies for how to grow in the categories in the Ministry Articulation Plan.

- a) **Tamil United Church Mission**, TSP Major Capital Fund Grant Application (\$150,000) for funding of the additional costs of 10 hours /week for a three year period for the Minister, Rev. Christykumar Thangarajah to work at a 30 hours per week level, to assist the congregation continue to grow.

**MOTION:** Clyde Harris / Lynella Reid-James That the executive of Toronto Southeast Presbytery agrees with the recommendation of the PTCC Grant Review Task Group and recommends to the plenary meeting on September 18, 2018 that the \$150,000 grant application by Tamil United Church Mission from the TSE Presbytery Major Capital Fund for funding the costs for staffing for a three-year period for the Minister, Rev. Christykumar Thangarajah. The intention of this funding is to assist the congregation to continue to grow and to develop a stewardship program at the Mission. Funding will be for \$150,000 over three (3) years with payments as follows: \$50,000 in 2019, \$50,000 in 2020 and \$50,000 in 2021.

**CARRIED.**

Randy Naylor abstained

### **Toronto Conference New Ministries Development & Leadership Fund (NMD & L Fund) Grant Application**

a) **Malvern Emmanuel United Church, NMD & L Fund Grant Application (\$151,072)**

The Malvern Emmanuel grant application was originally submitted as a PTCC Up to 20% of Capital grant for a proposed "Living Water House Church" within a rental property near the Scarborough campus of the University of Toronto and Centennial College. On the advice of the Presbytery Executive on August 21, 2018, as funds are limited for PTCC grants in 2018, Malvern Emmanuel was asked to submit a NMD & L Fund application in 2018 to the Presbytery or in 2019 to Region 10. This type of grant requires plenary approval by a Presbytery and Toronto Conference receives applications up to September 30 and April 30 each year.

An application was received from Malvern Emmanuel United Church for a NMD & L Fund grant dated September 3, 2018 for a total amount of \$151,072 over 30 months September 2018 through February 2021. The project involves "planting" a "house church"- The Living Water House Church, in a student-saturated area near the Scarborough Campus of U of T and Centennial College to offer Christian ministry to students and to collaborate with the twelve active faith groups on campus and campus ministers. The grant is to provide for salaries, rent, equipment and hospitality.

The executive agreed with the PTCC Grant Review Task Group that the application be returned to the applicant for further research into the viability of the project as a "house church" initiative and also recognition by the University or College, with a possible application to Region 10 in 2019.

**PTCC Memo to Presbyteries – for discussion; memo in correspondence**

The memo was sent to presbyteries for information and to keep presbyteries aware of the discussions going forward.

PTCC grants will be dealt with at the October 10 meeting of PTCC.

**Update: discussions with TUCC re: Presbytery Major Capital Fund and the St. Enoch's Fund.**

Paul reported on the discussion that he and Nick Walker had with Ron Ewart, TUCC and the follow-up correspondence with David Allen about the need for motions regarding the successor of Toronto Southeast Presbytery.

There was a good sense of succession. Since some documents do not include a successor clause, the executive considered the following motion.

**MOTION:** Randy Naylor / Clyde Harris That Toronto Southeast Presbytery (Presbytery), on the recommendation of the Presbytery Executive declare that effective January 1, 2019, the successor organisation for the existing agreements:

- the 2010 PTCC Operating Agreement between the Presbytery and The Presbyteries of Toronto Conference Corporation (PTCC);
- the 2016 Memorandum of Understanding for the NMD & L Fund between the Presbytery, PTCC and Toronto Conference;
- the 2018 Gift Agreement for the Presbytery Major Capital Fund between the Presbytery and Toronto United Church Council (TUCC),
- as well as for distribution of the annual income from the St. Enoch's Fund by TUCC,

shall be Region 10 of the United Church of Canada (UC of C) or its successor (Region 10 being defined in the 2018 final report of the UC of C Boundaries Commission).

**CARRIED.**

This motion will be sent to PTCC, TC, TUCC and the Region 10 Transition Commission to help them with understanding what has to be taken into account with succession within all of these organizations.

A Commission of TSE will be established for continuity and follow up of the grant applications in these funds and this will be forwarded to the region. This will include an amendment to the Gift agreement – Executive Practice Policy and the Terms of Reference.

**Transition Motions**

The secretary and administrator are maintaining a list of motions required as we go forward.

### Victoria Park

At the June meeting, the executive agreed to the plan of disposition from Victoria Park United Church on the recommendation of the Finance and Property Team.

The executive received the Plan of Disposition of Assets for Victoria Park on June 13 and the plan was forwarded to the Executive Secretary of Toronto Conference on June 15, 2018.

**MOTION:** Clyde Harris / Martha ter Kuile That Toronto Southeast Presbytery executive, acting under Section 3.1.2(c) of the Manual 2016, and Toronto Southeast Presbytery Policy 2015-001: Amalgamations, Closing and other Transitions: Presbytery Processes and Decision Making, approved the closing of Victoria Park United Church as of June 30, 2018 and on the recommendation of the Finance and Property Team

1. Approves and consents to the request from Victoria Park United Church for the disposition of approximately \$634,000 from the sale of the VPUC Property, as follows:
  - a) Approximately \$600,000, being 20% of the estimated net sales price of the VPUC property (perhaps \$3 million) as an allocation to the Toronto Southeast Presbytery Major Capital Fund, Policy 2017-001, held at Toronto United Church Council, and
  - b) Distributions to various charities supported by VPUC in the past:
    - I. The Bluffs Food Bank \$15,000
    - II. Yorkwood Community Church \$15,000
    - III. Eastminster United Church \$ 4,000
2. Requests the approval by the Executive of Toronto Conference of the final plan of disposition of assets from the sale of Victoria Park United Church as itemized in Items 1a) and 1b), above.

**CARRIED.**

### West Ellesmere

The executive received the Plan of disposition of the Property of West Ellesmere United Church and will forward that to Toronto Conference.

**MOTION:** Clyde Harris / Hannah Lee That Toronto Southeast Presbytery executive , acting under Section 3.1.2(c) of the Manual 2016, and Toronto Southeast Presbytery Policy 2015-001: Amalgamations, Closing and other Transitions: Presbytery Processes and Decision Making, approved the closing of West Ellesmere United Church as of October 19, 2018 and on the recommendation of the Finance and Property Committee approves the Plan of disposition of the property of West Ellesmere United Church agrees with the following plan for the property and other financial assets:

Property: As the West Ellesmere Community Church congregation is disbanding, the Trustees agree that the ownership of church property will be turned over to Toronto Conference of the United Church of Canada on October 19, 2018, and the Trustees also agree, that the Congregation has no proposals for the use of funds from a future sale of the property by Toronto Conference, should such a sale occur.

Other Financial Assets: Any residual financial assets of West Ellesmere Community Church will be distributed to registered charities that have been supported in the past by the West Ellesmere Community Church.

**CARRIED.**

**MOTION:** Lynella Reid-James / Marg Walker That Randy Naylor be named as the presbytery trustee for West Ellesmere United Church effective October 19, 2018 and that Conference be requested to name two (2) conference trustees.

**CARRIED.**

The secretary will contact Toronto Conference re: determining the Trustees for the property. None of the current trustees is willing to continue once the property has been turned over to Toronto Conference on October 19, 2018. Randy Naylor was the Pastoral Charge Supervisor for West Ellesmere.



### Finance and Treasurer's Report

Clyde will be sending reminders to all pastoral charges re: assessment payments.

The Finance and Property Team supported the request of the executive at the August 21 meeting to provide up to \$25,000 for Camp Scugog for a new dishwasher.

**MOTION:** Clyde Harris / Martha ter Kuile That the Executive of Toronto Southeast Presbytery receive the financial report to July 24, 2018 and forward to the plenary

**CARRIED.**

### Nominations

There has been a request from PTCC for the appointment of 2019 nominees from Toronto Southeast Presbytery to fill the following vacancies: One (1) position of Director (two-year term), and Three (3) positions as Members (three-year term).

**MOTION:** Randy Naylor / Marg Walker That Toronto Southeast Presbytery nominate Nick Walker whose term will expire in June 2019 as a Director of PTCC until 2021 and John Barr, Ralph Dunham and one to be named, whose terms will expire in June 2019, as Members of PTCC until 2022.

**CARRIED.**

The secretary will forward the information to PTCC.

### September Plenary plan

The executive discussed plans for the September and November plenary meetings. The Chair will develop the ideas from the suggestions discussed.

### Correspondence

	Date		
1.	June 13	Victoria Park Disposition of Assets	motion
2.	July 12	Pam Lock re: Office of Vocation	Invitations have been sent by TC
3.	July 27	PTCC letter re: 5 approved June grants	FYI
4.	August 26	Nancy Hardy re: future of retirees	To PRMS and Region 10 Transition Commission
5.	August 27	Emails sent by secretary re: funding discussions and minutes from the August 21 executive meeting to M&O re: legacy funding; to PTCC & Region 10 re: 2 presbytery grants; and to the PTCC Review Task group re: executive discussions	FYI
6.	August 27	PTCC Memo to Presbyteries re: Post Remit Path for PTCC	FYI
7.	August 27	PTCC to TSE Nominations 2019	Nominations
8.	September 5	Jody Maltby re: closing motions camps and gifts for presbytery staff	FYI
9.	September 10	Request for confirmation of CIC members	Nominations

**MOTION:** Marg Walker / Hannah Lee That the correspondence be accepted and actions taken as noted.

**CARRIED.**

**Approval of Minutes of June 12 and August 21, 2018 Executive meetings and receipt of the June 19 plenary minutes.**

**MOTION:** Marg Walker / Clyde Harris That the minutes of the June 12, 2018 and August 21, 2018 executive meetings be approved as presented.

**CARRIED.**

**MOTION:** Marg Walker / Clyde Harris That the minutes of the June 19, 2018 plenary meeting be received as presented.

**CARRIED.**

**Chair's report**

Paul noted that he will be participating in three covenanting services: Saint Luke's on September 16, Fairlawn on September 23 and ESG on September 30. Lynella is the conference liaison and Marg will represent presbytery at Malvern on September 23. Anne Shirley will represent the presbytery at ESG.

Paul asked Marg with Wendy to develop a list for thank you letters. He requested that the list include an indication of their participation.

Paul showed the executive a pen with the words: "We are not alone, Thanks be to God". He proposed this be given to every presbyter and volunteer. The executive agreed.

**Adjournment**

There being no further business, the Chair declared the meeting adjourned at 8:55 pm and closed with prayer.

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Rev. Dr. Paul Hutchison  
Chair: Toronto Southeast Presbytery

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Margaret Walker  
Secretary: Toronto Southeast Presbytery

**2018 meetings**

**Executive meetings**

**Tuesday, October 16** at 4 pm

**Monday, November 12** at 7 pm. F&P meet from 4 to 6:30 pm

**Monday, December 3** at 4 pm & a final dinner

**Plenary meetings:**

**September 18, 2018** at Presbytery Offices

**November 20, 2018** at Final meeting at the presbytery office